

TOWN OF CARDSTON
MINUTES OF THE COUNCIL COMMITTEE OF THE WHOLE MEETING HELD
JUNE 3, 2025 IN COUNCIL CHAMBERS

PRESIDING Deputy Mayor Jared Kenly in the Chair.

PRESENT

Council

Maggie Kronen
Paula Brown
Allan Burton
Tim Court
John Grainger
Marsha Jensen
Jared Kenly

Mayor
Councillor
Councillor
Councillor
Councillor
Councillor
Deputy Mayor

Administration

Jeff Shaw
Joshua Langill
Jill Heninger

Chief Administrative Officer
Assistant Administrator
Director of Corporate Services

Others

Tammy Johnson
Crystal Haitsma

Delegation
Delegation

ABSENT

CALL TO ORDER

The meeting was called to order at 5:00 PM.

**ADDITIONS AND
ADOPTION OF
AGENDA**

CCW MOTION 2025-17

MOVED by Mayor Kronen that the agenda be adopted as presented.
Cllr. Brown arrived at 5:01 PM

CARRIED

DELEGATION

5:00 PM

Tammy Johnson

Tammy Johnson made a presentation regarding the Town's trees at the Card Home and the damage they are causing to the building she manages to the north.

She made a request to have the trees adjacent to the building removed as well as asking that the Town cover the costs of cleanup and repair to the roof.

Delegation was excused at 5:04 PM.

**ADOPTION OF THE
MINUTES**

**CCW MOTION
2025-18**

MOVED by Mayor Kronen that the minutes of the Council Committee of the Whole meeting held on May 6, 2025 be adopted as presented.

CARRIED

BYLAW AND POLICY

Bylaw 1703 – Procedural Bylaw

Administration presented a potential update to Bylaw 1703 – Procedural Bylaw.

The Committee discussed the potential update being in place for the future Councils.

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5:25 PM

Crystal Haitisma

Crystal Haitisma made a presentation regarding developing a secondary suite at her home and requested an exemption from Council of the Land Use Bylaw to do so.

Delegation was excused at 5:42 PM.

This request will be on the next agenda to address.

BYLAW AND POLICY

Abatement Policy Considerations

The Committee discussed the Abatement Policy.

Sunday Sports Policy

The Committee discussed the Sunday Sports Policy.

OTHER BUSINESS

Ag Society Agreement Amendment

The Committee discussed the proposed amendment to the Ag Society Agreement.

Traffic Analysis

Administration presented information on traffic signs in the Town.

RECESS

MOVED by Cllr. Brown to recess at 6:46 PM.

CARRIED

RECONVENED

MOVED by Cllr. Jensen to reconvene at 7:09 PM.

CARRIED

QUESTIONS

CORRESPONDENCE

Peter Casurella - SouthGrow (*Invitation to AGM*)

Cllr. Jensen will attend.

Kim Simmonds – Primary Care Alberta (*Introduction and invitation*)

Town of Cardston - Development (*Hearing notice*)

CONFIDENTIAL ITEMS

CCW MOTION 2025-19

MOVED by Mayor Kronen that Council close the meeting at 7:11 PM to discuss the following matters:

- Bylaw Proposal [FOIPP 23(1)]
- Intermunicipal Relations [FOIPP 21]
- Business Matter [FOIPP 16]

CARRIED

CCW MOTION 2025-20

Moved by Cllr. Jensen to reconvene to the regular meeting at 7:59 PM.

CARRIED

ADJOURNMENT

MOVED by Mayor Kronen that the meeting be adjourned at 8:00 PM.

These minutes Approved this 2 day of September, 2025

Deputy Mayor
Jared Kenly

Chief Administrative Officer
Jeff Shaw