

TOWN OF CARDSTON  
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
MAY 27, 2025 IN COUNCIL CHAMBERS

<b>PRESIDING</b>	Mayor Maggie Kronen in the Chair.	
<b>PRESENT</b>	<b>Council</b>	
	Maggie Kronen	Mayor
	Jared Kenly	Deputy Mayor
	Paula Brown	Councillor
	Allan Burton	Councillor
	Tim Court	Councillor
	John Grainger	Councillor
	Marsha Jensen	Councillor
	<b>Administration</b>	
	Jeff Shaw	Chief Administrative Officer
	Joshua Langill	Assistant Administrator
	Shem Simmons	Communications Clerk
	<b>Delegations</b>	
	Sgt. Bob Wright	RCMP Delegation
<b>CALL TO ORDER</b>	The meeting was called to order at 5:00 PM.	
<b>ADDITIONS AND ADOPTION OF AGENDA</b>		
MOTION 2025-121	MOVED by Cllr. Jensen that the agenda of the regular meeting of council held on May 27, 2025 be adopted as presented.	
		CARRIED
	Cllr. Kenly arrived at 5:03PM.	
<b>ADOPTION OF THE MINUTES</b>		
MOTION 2025-122	MOVED by Cllr. Burton that the minutes of the regular meeting of council held on May 13, 2025 be adopted as presented.	
		CARRIED
<b>DELEGATIONS</b>		
	<u>5:00 pm: Sgt. Bob Wright RCMP</u>	
<b>BYLAW AND POLICY</b>		
	<u>Bylaw Amendment #1539E - Library Board Bylaw (Consider Amendment)</u>	
MOTION 2025-123	MOVED by Cllr. Kenly that Bylaw 1539E: Library Board Bylaw Amendment be given first reading.	
		CARRIED
MOTION 2025-124	MOVED by Cllr. Court that Bylaw 1539E: Library Board Bylaw Amendment be given second reading	
		CARRIED
MOTION 2025-125	MOVED by Cllr. Grainger that Council allow third reading to be given to Bylaw 1539E: Library Board Bylaw Amendment.	
		CARRIED UNANIMOUSLY
MOTION 2025-126	MOVED by Cllr. Kenly that Bylaw 1539E: Library Board Bylaw Amendment be given third and final reading.	
		CARRIED
	<u>Library Committee Members (Formalize appointment)</u>	
MOTION 2025-127	MOVED by Cllr. Kenly that Kelley Kennedy be appointed to the Town of Cardston Library Board for a term expiring December 31, 2027.	
		CARRIED
MOTION 2025-128	MOVED by Cllr. Brown that Faye Johansen be appointed to the Town of Cardston Library Board for a term expiring December 31, 2027.	
		CARRIED
MOTION 2025-129	MOVED by Cllr. Grainger that Deborah Cahoon be allowed to serve more than seven consecutive terms on the Town of Cardston Library Board.	
		CARRIED
MOTION 2025-130	MOVED by Cllr. Jensen that Deborah Cahoon be appointed to the Town of Cardston Library Board for a term expiring December 31, 2025.	
		CARRIED

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Bylaw Amendment 1647Q – Land Use Bylaw (Consider 1st reading)

MOTION 2025-131      MOVED by Cllr. Grainger that Bylaw 1647Q: Land use Bylaw Amendment be given first reading.

CARRIED

Donation Policy Review (Further discussion)

**OTHER BUSINESS**

Joint Fire Services Agreement (Consider approval)

MOTION 2025-132      MOVED by Cllr. Court that Council approve the Joint Fire Services Agreement with the County.

CARRIED

Asset Transfer Agreement (Consider approval)

MOTION 2025-133      MOVED by Cllr. Brown that Council approve the asset transfer agreement with Cardston County.

CARRIED

**COMMITTEE AND  
OTHER REPORTS**

The following reports were received by Council:

- Committee Reports
- CAO Report May 2025
- Budget to Actual Report April 2025
- CPO Report April 2025

RECEIVED

**QUESTIONS**

Cllr. Kenly inquired about the spray park.

**CORRESPONDENCE**

Tyler Gandam – Alberta Municipalities (Policing funding update)

Hon. Ric McIver – Alberta Municipal Affairs (Notice of LGFF funding)

David Rist – DR Consulting Services (Seeking support)

MOTION 2025-134      MOVED by Cllr. Brown that Council provide David Rist with a letter of support as requested.

CARRIED

RECESS                      MOVED by Cllr. Court that Council recess the meeting at 6:39 PM.

CARRIED

RECONVENE                MOVED by Cllr. Brown that Council reconvene the meeting at 6:48 PM.

CARRIED

**CONFIDENTIAL  
ITEMS**

MOTION 2025-135      MOVED by Cllr. Court that Council move to closed session at 6:49 PM to discuss the following matters:

CARRIED

a. ICF Negotiation [FOIPP 21]

b. Committee Members [FOIPP 19]

c. Contract Matter [FOIPP 16]

MOTION 2025-136      MOVED by Cllr. Brown that Council return to the open meeting of Council at 7:13 PM.

CARRIED

MOTION 2025-137      MOVED by Cllr. Grainger that Council approve the amendment to the Intermunicipal Collaboration Framework (ICF) agreement.

CARRIED

MOTION 2025-138      MOVED by Cllr. Brown that Lori Brooks be appointed to the Town of Cardston Library Board effective May 27, 2025 with a term expiring on May 27, 2028.

CARRIED

MOTION 2025-139      MOVED by Cllr. Jensen that Sharon Brooks be appointed to the Town of Cardston Library Board effective May 27, 2025 with a term expiring on May 27, 2028.

CARRIED

MOTION 2025-140      MOVED by Cllr. Kenly that Council appoint Logan Van Duysen and Jordie Heggie to the Parks and Recreation Advisory Committee.

CARRIED

**ADJOURNMENT**              MOVED by Cllr. Burton that the meeting be adjourned at 7:14 PM.

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These minutes Approved this 10 day of June, 2025

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Mayor  
Maggie Kronen

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Chief Administrative Officer  
Jeff Shaw