



TOWN POLICY

COUNCIL POLICY:

Fire Level of Service Policy

POLICY NUMBER: F-35

RESOLUTION NUMBER: 2025-88

ADOPTED: April 8, 2025

REFERENCE:

SUPERSEDES: New

PREPARED BY: Chief Administrative Officer

DATE: April 8, 2025

UP FOR REVIEW: April 8, 2030

Policy Statement:

The Town of Cardston recognizes that Cardston County Emergency Services is authorized to provide emergency services within the Town of Cardston.

To identify the emergency services, the Fire Department is authorized to provide and determine the standard level for each service.

The purpose of this policy is to:

Authorize the Fire Department to provide and determine the standard level for each service in order to identify the emergency services.

1. Policy

- (1) This Policy is required to meet the Relevant Provincial Health and Safety regulations related to the provision of firefighting and rescue services.
- (2) Unless otherwise specified, references to a specific standard are the version in effect on the most recent Council revision date.
- (3) This Policy anticipates that the Town of Cardston and Cardston County will decide the services they deem appropriate to their fire protection area, recognizing that the fire department will have to meet the service standards detailed in this Policy.





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2. Process

- (1) Fire administration will ensure that the level of services identified is adhered to and that employees providing the services are deemed competent.
- (2) Fire administration will ensure that it monitors the program's effectiveness, identifies areas where the level of service may require amendments, and brings those recommendations back to the board for their review.
- (3) Town of Cardston Council will periodically review and approve the service levels.

Services	Services Level
Fire Suppression	<p>Suppression and safe control of structural, vehicular, and wildland fires</p> <ul style="list-style-type: none">➤ Fire Fighting Operations will comply with NRPA 1001 Standard for Professional Firefighter Qualifications.➤ Fire suppression of vehicle fires not involving a significant amount of hazardous materials.➤ Where a vehicle is transporting substantial quantities of hazardous materials, fire services will restrict suppression efforts to those necessary to protect exposures without exposure of firefighters to those hazardous materials.➤ Full wildland-urban interface firefighting services.





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<p>Hazardous Materials Response</p>	<p>Provide services to the NFPA 472 Standard for Competence of Responders to Hazardous Materials/Weapons of Mass Destruction initial response, assessment, containment, and mitigation of hazardous materials emergencies as it pertains to the specified services listed below:</p> <ol style="list-style-type: none"> 1. Fire department response to these events is limited to the following <ol style="list-style-type: none"> 1.1. Observation and evaluation 1.2. Securing the site perimeter 1.3. Evacuation of persons outside the "hot zone" and 1.4. Control of hydrocarbon leaks or spills of containers less than 750 litres 2. All other hazardous materials events will be managed using competent third-party service providers.
<p>Emergency Medical or First Responder Services</p>	<p>Provide medical co-response utilizing firefighting crews and apparatus delivered at the following service level:</p> <ol style="list-style-type: none"> i. Basic Life Support
<p>Rescue</p>	<p>Provide services to the NFPA 1006 Standard for Technical Rescuer Professional Qualifications, 2008 Edition, as it pertains to the specified services listed in this Policy</p> <ol style="list-style-type: none"> i. Vehicles and machinery rescues: <ol style="list-style-type: none"> a. Incident command b. Patient care in support of ambulance operations c. Extrication from motor vehicle collisions d. Scene stabilization e. Traffic control f. Road surface cleanup g. Fluids control and containment (in compliance with Hazardous Materials service levels) ii. Water Rescue: <ol style="list-style-type: none"> a. Surface Still-Water Rescue b. Swift-Water Rescue c. Support for underwater rescue and recovery operations iii. Ice Rescue: <ol style="list-style-type: none"> a. Surface ice rescue b. Support to under-ice rescue and recovery operations iv. Rope Rescue: <ol style="list-style-type: none"> a. Low angle and slope rescue operations only b. Competent third-party service providers will perform all high-angle rope rescue and technical rescue operations. v. Confined Space Rescue





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	<ul style="list-style-type: none"> a. Site security b. Incident command c. Competent third-party services providers will perform all trench rescue operations vi. Building Collapse <ul style="list-style-type: none"> a. Site security b. Incident command c. Rescue operations in wood frame structures d. Complex building collapse operations will be performed in concert with competent third-party services providers.
Prevention and Inspection	<p>Public education and awareness programs include, but are not restricted to:</p> <ul style="list-style-type: none"> ➤ Fire Prevention Week ➤ FireSmart ➤ School Tours ➤ Seniors Programs ➤ Open Houses ➤ Seasonal campaigns <p>Fire Inspections</p> <ul style="list-style-type: none"> i. Enforcement of the Alberta Fire Code ii. Inspection of public buildings per the Alberta Safety Codes Act and the local Authority's Quality Management Plan-Fire. Buildings shall be inspected by complaint or request so far as resources allow. <p>Fire Investigations:</p> <ul style="list-style-type: none"> i. As required by the Alberta Safety Codes Act. <p>Planning and Development</p> <ul style="list-style-type: none"> i. Participate in the review of some development-related plans and processes to ensure that fire and emergency management considerations are addressed in new Group Country Residential and large Rural Recreational Developments
Training	<p>Development and maintenance of skills necessary for the safe, legal and effective delivery of the services and functions identifies in this policy</p> <ul style="list-style-type: none"> i. Provide ongoing competency management programs for all approves services in this policy
Other Services and Authorities	<p>Issuance of Open-air and burning permits. Declare fire bans within fire protection areas.</p>

