

MINUTES OF THE CARDSTON COUNTY EMERGENCY SERVICES AUTHORITY MEETING HELD NOVEMBER 7, 2024, AT THE CARDSTON COUNTY EMERGENCY SERVICES AUTHORITY BUILDING

Board Members Present:

Cam Francis – Cardston County
Tom Nish – Cardston County
Doral Lybbert – Village of Glenwood

John Grainger – Town of Cardston
Don Shideler – Village of Hill Spring

Others Present:

Danny Melvin – Fire Chief

Suzanne Pierson – Secretary/Treasurer

Commenced at 5:14 p.m.

Tom Nish in the chair.

Opening Prayer: Don Shideler

AGENDA

Cam Francis moved to approve the agenda.

Carried

MINUTES

Doral Lybbert moved to accept the meeting minutes of October 3, 2024, as presented.

Carried

BUSINESS ARISING FROM THE MINUTES

Cam Francis reported that the Cardston County is in support of a governance plan.

NEW BUSINESS

Danny Melvin reported that the October Emergency Services statistics are: 3 MFRs (2 at Station 2); 4 supports; 2 structure fires (2 at Station 2); and 1 grass fire.

Danny Melvin advised that on October 22, 2024; the fire restriction was lifted.

Danny Melvin reported that the draft mutual aid agreement with the Ministry of Forestry and Parks has been approved. Murray Millward, CAO of Cardston County, will sign the agreement and then the Minister of Environment will be the final signature.

Danny Melvin advised that fire inspections will commence at the senior centres and other facilities within the Authority. He will be inspecting the senior centre in Magrath as management does not want the local inspector to complete the inspection.

Danny Melvin reported that he is meeting tomorrow with Waterton regarding extending the contract with an increase in funding.

Danny Melvin advised that on October 21, 2024, he meet with the Lethbridge Dispatch regarding the AFFRC radio system. Once the tests are completed, the radios will be put into use.

Danny Melvin reported that OHS came to perform a surprise audit on October 17, 2024. OHS pointed out some deficiencies and Danny is working on correcting them.

Danny Melvin advised that the road is complete outside of the Fire Hall. There is lots of parking on the east side of the building. The fire hydrant does need to be rotated so that is does not take up an additional parking spot.

Danny Melvin reported that November 28, 2024, will be the annual fire pay and recertification of CPR for the fire fighters. The board will notify Danny if they can attend.

Danny Melvin advised that the ambulance was removed and a MFR unit has been placed at Station 2.

Danny Melvin has been subpoenaed to attend court in December regarding a fire in Cardston that may be considered arsine.

Cam Francis moved to approve Danny Melvin's report. Carried

Don Shideler moved to go In-Camera at 5:30 p.m.

Don Shideler moved to Reconvene at 5:49 p.m.

Danny Melvin spoke with Murray Millward, CAO of the Cardston County, regarding the governance of the Authority. Danny will continue to work with the Cardston County to put the governance in place.

Danny Melvin reported that the fire underwriter survey is reported by the municipalities. The Town of Cardston hasn't submitted a fire underwriter survey for over five-years. Danny is willing to work with the Town of Cardston to complete the survey.

24-10 John Grainger moved to have the Fire Chief recommend that the Town of Cardston perform a fire underwriters survey. Carried

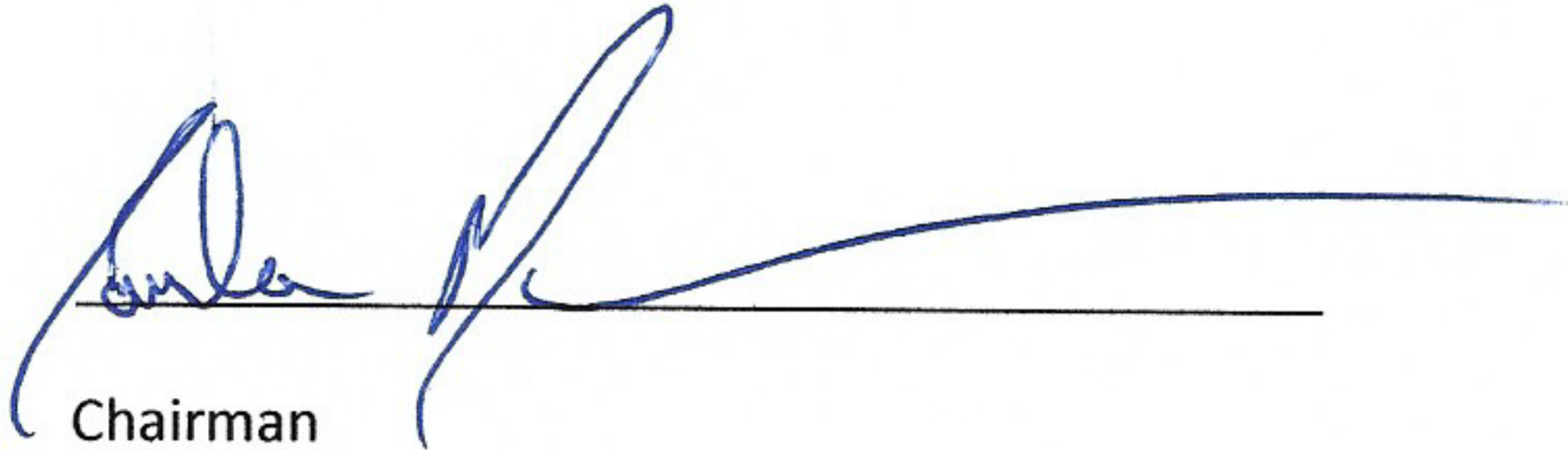
The board discussed the employee evaluations, and they will be finalized for the next board meeting.

ADJOURNMENT

John Grainger moved to adjourn. Carried

Adjournment at 6:01 p.m.

The next board meeting is scheduled for Thursday, December 5, 2024, at 5:15 p.m. at the Cardston County Office.



Chairman