

TOWN OF CARDSTON
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
JULY 9, 2024 IN COUNCIL CHAMBERS

PRESIDING	Mayor Maggie Kronen in the Chair.	
PRESENT	Council	
	Maggie Kronen	Mayor
	John Grainger	Deputy Mayor
	Paula Brown	Councillor
	Allan Burton	Councillor
	Tim Court	Councillor
	Marsha Jensen	Councillor
	Jared Kenly	Councillor
	Administration	
	Jeff Shaw	Chief Administrative Officer
	Joshua Langill	Assistant Administrator
	Shem Simmons	Communications Clerk
	Others	
	Nate McCarthy	Channel 32
	Logan McCarthy	Channel 32
	Alex Schow	Citizen
	Ted Sommerfeldt	Citizen
	Larry Webster	Citizen
CALL TO ORDER	The meeting was called to order at 5:00 PM.	
ADDITIONS AND ADOPTION OF AGENDA		
MOTION 2024-173	MOVED by Cllr. Grainger that the agenda be adopted as presented.	CARRIED
DELEGATIONS		
	<u>5:00 pm – Duncan Thompson: Cardston Lions Club</u>	
	Mr. Thompson made a request on behalf of the Lions Club regarding hosting a pancake breakfast during heritage days.	
ADOPTION OF THE MINUTES		
MOTION 2024-174	MOVED by Cllr. Jensen that the minutes of the regular meeting of council held on June 25, 2024 be adopted as presented.	CARRIED
BYLAW AND POLICY		
	<u>Bylaw 1691A – Public Notification Bylaw Amendment (Consider further readings)</u>	
MOTION 2024-175	MOVED by Cllr. Grainger that Bylaw 1691A – Public Notification Bylaw Amendment be given second reading.	CARRIED
MOTION 2024-176	MOVED by Cllr. Brown that Bylaw 1691A – Public Notification Bylaw Amendment be given third and final reading	CARRIED
	<u>Bylaw 1655B – Unsightly Premises Bylaw Amendment (Consider further readings)</u>	
MOTION 2024-177	MOVED by Cllr. Court that Council approve the amendments to 1655B.	CARRIED
MOTION 2024-178	MOVED by Cllr. Grainger that Bylaw 1655B Unsightly Property Bylaw Amendment be given second reading.	CARRIED
MOTION 2024-179	MOVED by Cllr. Burton that Bylaw 1655B Unsightly Property Bylaw Amendment be given third and final reading.	CARRIED
	<u>Policy F-20-15: Fees and Charges Policy (Consider amendments)</u>	
MOTION 2024-180	MOVED by Cllr. Kenly that Council approve Policy F-20-15.	CARRIED
	<u>Golf Course Clubhouse Borrowing Items</u>	
MOTION 2024-181	MOVED by Cllr. Court that Council rescind MOTION 2024-166.	CARRIED
RECESS	MOVED by Cllr. Grainger that Council recess the meeting at 6:02 PM.	CARRIED

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RECONVENE MOVED by Cllr. Court that Council reconvene the meeting at 6:06 PM. CARRIED

PUBLIC HEARING

Bylaw 1717 – Golf Course Clubhouse Borrowing Bylaw

MOTION 2024-182 MOVED by Cllr. Brown that Council commence the public hearing for Bylaw 1717 – Golf Course Clubhouse Borrowing bylaw – at 6:06 PM. CARRIED

Speaking in favour of the proposed Bylaw:

- Ted Sommerfeldt
- Alex Schow

No one from the gallery spoke in opposition to the proposed bylaw.

MOTION 2024-183 MOVED by Cllr. Brown that Council conclude the public hearing and reconvene the regular meeting of Council at 6:21 PM. CARRIED

**BYLAW AND
POLICY
(CONTINUED)**

Golf Course Clubhouse Borrowing Items (continued)

MOTION 2024-184 MOVED by Cllr. Court that Bylaw 1717 – Golf Course Clubhouse Borrowing Bylaw be given second reading. CARRIED

MOTION 2024-185 MOVED by Cllr. Kenly that Bylaw 1717 – Golf Course Clubhouse Borrowing Bylaw be given second reading. CARRIED

RECESS MOVED by Cllr. Kenly that Council recess the meeting at 7:04 PM. CARRIED

RECONVENE MOVED by Cllr. Brown that Council reconvene the meeting at 7:24 PM. CARRIED

OTHER BUSINESS

2024/25 Planning Session (Determine date)

Civic Centre Fire Alarm (Consider funding)

MOTION 2024-186 MOVED by Cllr. Jensen that Council transfer \$21,000.00 from 4-10-268 Parks & Rec Civic Center Reserves to 2-72-417 Civic Centre Capital. CARRIED

**COMMITTEE AND
OTHER REPORTS**

The following reports were received by Council:

- Committee Reports
- CPO Report June 2024
- CAO Report June / July 2024

RECEIVED

MOTION 2024-187 MOVED by Cllr. Burton that Council direct administration to contact the Waterton Superintendent and invite him to come and visit with Council. CARRIED

QUESTIONS

Cllr. Grainger requested a Main Street project update.

CORRESPONDENCE None this meeting.

**CONFIDENTIAL
ITEMS**

MOTION 2024-188 MOVED by Cllr. Brown that Council move to closed session at 7:44 PM to discuss the following matters:

- a. Land Lease [FOIPP 16(1)]
- b. Business Proposal [FOIPP 16(1)]
- c. Inter-municipal Matter [FOIPP 21]
- d. Tax Penalty Agreements (2) [FOIPP 16(2)]
- e. Committee Matter [FOIPP 19(1)]
- f. CAO Quarterly Review [FOIPP 19(1)]

CARRIED

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- MOTION 2024-189 MOVED by Cllr. Brown that Council return to the open meeting of Council at 8:32 PM.
CARRIED
- MOTION 2024-190 MOVED by Cllr. Kenly that Council extend the meeting to 8:45 PM
CARRIED
- MOTION 2024-191 MOVED by Cllr. Burton that Council approve a tax payment agreement with the residents of 847 2nd St East, stipulating that the town will waive all future penalties on the condition that the agreed-upon payment schedule is strictly adhered to. If the payment schedule is not strictly adhered to, or if utility arrears for the property remain unpaid and are subsequently applied to taxes, this shall constitute a default, resulting in the immediate voiding of the contract. All applicable penalties shall be applied, and the property shall proceed to tax sale.
CARRIED
- MOTION 2024-192 MOVED by Cllr. Burton that Council approve a tax payment agreement with the residents of 853 2nd St East, stipulating that the town will waive all future penalties on the condition that the agreed-upon payment schedule is strictly adhered to. If the payment schedule is not strictly adhered to, or if utility arrears for the property remain unpaid and are subsequently applied to taxes, this shall constitute a default, resulting in the immediate voiding of the contract. All penalties shall be applied, and the property shall proceed to tax sale.
CARRIED
- MOTION 2024-193 MOVED by Cllr. Brown that Council appoint Cllr. Grainger to sit on the Chief Mountain Solid Waste Commission Board for the remainder of the current term.
CARRIED
- MOTION 2024-194 MOVED by Cllr. Court that Council appoint Cllr. Burton to sit on the Ag Society Board for the remainder of the current term.
CARRIED
- ADJOURNMENT** MOVED by Cllr. Kenly that the meeting be adjourned at 8:40 PM.

These minutes Approved this 13 day of August, 2024

Mayor
Maggie Kronen

Chief Administrative Officer
Jeff Shaw