

TOWN OF CARDSTON  
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD  
JANUARY 14, 2025 IN COUNCIL CHAMBERS

<b>PRESIDING</b>	Mayor Maggie Kronen in the Chair.	
<b>PRESENT</b>	<b>Council</b>	
	Maggie Kronen	Mayor
	John Grainger (via video conference)	Deputy Mayor
	Paula Brown	Councillor
	Allan Burton	Councillor
	Tim Court	Councillor
	Marsha Jensen	Councillor
	Jared Kenly	Councillor
	<b>Administration</b>	
	Jeff Shaw	Chief Administrative Officer
	Joshua Langill	Assistant Administrator
	Shem Simmons	Communications Clerk
	<b>Others</b>	
	Murray Valyear	Temple City Star
	Jackie Seely	STARS
	Jim Schaffer	Delegation
	Doug Sheen	Delegation
	Brenda Sheen	Delegation
<b>CALL TO ORDER</b>	The meeting was called to order at 5:00 PM. Cllr. Grainger joined the meeting via video conference.	
<b>ADDITIONS AND ADOPTION OF AGENDA</b>		
MOTION 2025-1	MOVED by Cllr. Court that the agenda be adopted as presented.	CARRIED
<b>DELEGATIONS</b>		
	<u>5:00 pm – Jackie Seely: STARS</u> Mrs. Seely provided an update to Council about STARS.	
<b>ADOPTION OF THE MINUTES</b>		
MOTION 2025-2	MOVED by Cllr. Brown that the minutes of the regular meeting of council held on December 10, 2024 be adopted as presented.	CARRIED
<b>BYLAW AND POLICY</b>		
	<u>Bylaw Amendment 1582J – Utility Rate Bylaw (Consider amendments)</u>	
MOTION 2025-3	MOVED by Cllr. Burton that Bylaw Amendment 1582J – Utility Rate Bylaw be given first reading.	CARRIED
MOTION 2025-4	MOVED by Cllr. Court that Bylaw Amendment 1582J – Utility Rate Bylaw be given second reading.	CARRIED
MOTION 2025-5	MOVED by Cllr. Grainger that Council allow third reading on Bylaw Amendment 1582J – Utility Rate Bylaw.	CARRIED UNANIMOUSLY
MOTION 2025-6	MOVED by Cllr. Jensen that Bylaw Amendment 1582J – Utility Rate Bylaw be given third and final reading.	CARRIED
	<u>DRAFT Bylaw Amendment 1649P – Electricity Distribution Tariff Bylaw (Consider amendments)</u>	
MOTION 2025-7	MOVED by Cllr. Kenly that Bylaw Amendment 1649P – Electricity Distribution Tariff Bylaw be given first reading.	CARRIED
MOTION 2025-8	MOVED by Cllr. Brown that Bylaw Amendment 1649P – Electricity Distribution Tariff Bylaw be given second reading.	CARRIED
MOTION 2025-9	MOVED by Cllr. Grainger that Council allow third reading on Bylaw Amendment 1649P – Electricity Distribution Tariff Bylaw.	CARRIED UNANIMOUSLY

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MOTION 2025-10      MOVED by Cllr. Kenly that Bylaw Amendment 1649P – Electricity Distribution Tariff Bylaw be given third and final reading.

CARRIED

**DELEGATIONS**

5:30 pm – Deborah Cahoon

Mrs. Cahoon presented to Council regarding the Library.

**BYLAW POLICY  
(CONTINUED)**

Policy D-30-1: Shared Donation Policy (Consider rescinding)

MOTION 2025-11      MOVED by Cllr. Brown that Council rescind Policy D-30-1: Shared Donation Policy.

CARRIED

DRAFT Policy F-30: Facility Conduct Policy (Consider adoption)

MOTION 2025-12      MOVED by Cllr. Burton that Council adopt policy F-30: Facility Conduct Policy.

CARRIED

**OTHER BUSINESS**

Main Street Streetscape Items: Associated Engineering (Review options)

Global Builds Daycare Project (Discuss next steps)

MOTION 2025-13      MOVED by Cllr. Kenly that Council direct administration to continue gathering information from the Global Guilds Daycare Project.

CARRIED

2025 Pow Wow (Cllr. Brown Item)

Golf Course Clubhouse (Review drawings)

MOTION 2025-14      MOVED by Cllr. Brown that Council approve the clubhouse drawings as presented.

CARRIED

Ag Society Agreement (Review latest draft)

MOTION 2025-15      MOVED by Cllr. Burton that Council approve the lease agreement with the Cardston Agricultural Society.

CARRIED

**CONFIDENTIAL  
ITEMS**

MOTION 2025-16      MOVED by Cllr. Kenly that Council move to closed session at 7:03 PM to discuss the following matters with Jim Schaffer in attendance for the Land Sale item, and the Sheens in attendance for the 3<sup>rd</sup> Party Business Matter:

- Inter-municipal Matter [FOIPP 21(1)]
- CPTED Application [FOIPP 16(1)]
- Staffing [FOIPP 17(2)]
- Land Sale [FOIPP 16(1)]
- 3<sup>rd</sup> Party Business Matter [FOIPP 16(1)]

CARRIED

MOTION 2025-17      MOVED by Cllr. Kenly that Council end the closed session at 8:27 PM

CARRIED

MOTION 2025-18      MOVED by Cllr. Brown that Council approve John Schaffer's Red Rooster CPTED grant application.

CARRIED

MOTION 2025-19      MOVED by Cllr. Court that Council extend the meeting to 9:00PM.

CARRIED

**COMMITTEE AND  
OTHER REPORTS**

The following reports were received by Council:

- CPO Report December 2024
- Development Report Q4 2024

RECEIVED

**QUESTIONS**              None this meeting.

**CORRESPONDENCE**

Hon. Ric McIver – Alberta Municipal Affairs (Christmas Card)

Friends of the Remington Carriage Museum (Thank you letter)

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Community Foundation of Lethbridge + Southwestern Alberta (*Grant award*)

Tanya Thorn – Alberta Municipalities (*Notice of event*)

Chief Mountain Solid Waste Commission (*Notice of requisition*)

Tyler Gandam – Alberta Municipalities (*Invitation to meeting*)

MOTION 2025-20      MOVED by Cllr. Burton that Council approve per-diems for up to three Councillors to attend the Alberta Municipalities meeting.

CARRIED

ADJOURNMENT      MOVED by Cllr. Kenly that the meeting be adjourned at 8:32 PM.

These minutes Approved this 28 day of January, 2025

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Mayor  
Maggie Kronen

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Chief Administrative Officer  
Jeff Shaw