



TOWN POLICY

ADMINISTRATION POLICY:

Traffic Enforcement Policy

DEPARTMENT: Municipal Enforcement

POLICY NUMBER: ME-144

EFFECTIVE DATE: August 19, 2020

SUPERSEDES: New

UP FOR REVIEW: August 19, 2025

Policy Statement:

This policy is a guide to assist Town of Cardston Peace Officers in their roles while conducting traffic enforcement in the Town of Cardston, as well as outside the Town on Primary (1 and 2 digit) and Secondary Highways.

Only those Peace Officers with Traffic Safety Act (TSA) authority can conduct TSA enforcement in Town limits, and those granted the Emergency Vehicle Response Units on their respective Peace Officer Appointments are permitted to conduct enforcement on Primary 1 and 2 digit highways.

All Peace Officers must adhere to the Town of Cardston Peace Officer Emergency Response Policy and be in accordance with the Public Security Peace Officer Program policy sections 24.7, 24.8, and 24.13.

The purpose of this policy is to:

Meet the requirements set out by the Minister of Justice and Solicitor General's Office in regards to Traffic Enforcement.

Definitions:

- 1) **BOLO:** Acronym meaning Be On the Lookout Of
- 2) **Closing the Distance:** Provision in law that allows an officer to contravene the Traffic Safety Act to catch up to an offending vehicle, as long as it is safe to do so.
- 3) **Omnigo:** Peace Officer online reporting system formerly known as ReportExec.
- 4) **PRCC:** Acronym for Provincial Radio Communications Centre





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Guidelines / Procedure:

1) VEHICLES

Only vehicles that are properly equipped with emergency response equipment and Peace Officer markings are permitted to enforce TSA violations in the Town of Cardston, and any highway that the regulation allows a Peace Officer to enforce.

2) CLOSING THE DISTANCE

Peace Officers are allowed to "close the distance" and operate over the posted speed limit when apprehending traffic violators. A Peace Officer involved in such a situation must continually evaluate all factors that involve the public and officer safety. Peace Officers will endeavor to not to exceed 50 km more than the posted the speed limit while "closing the distance". Each "closing the distance" procedure shall be continuously evaluated to ensure the safety of the officer and other highway users. Peace Officers must always be aware of violators that do not wish to stop for emergency vehicles, and if such happens **pursuits are not permitted under any circumstances** and the traffic stop much be terminated.

3) FAIL TO STOP

In the event of a traffic violator failing to stop or a Peace Officer in a marked vehicle with the emergency equipment activated, the following shall occur:

- (a) Pull over to the side of the roadway and stop,
- (b) Turn off all emergency equipment,
- (c) Advise PRCC of the fail to stop and that you have stopped, pulled over, and not pursuing the vehicle,
- (d) Advise PRCC of the make, model, occupants, and license plate number (if available),
- (e) Have PRCC contact RCMP and BOLO.

All fail to stop incidents will be reported and recorded thru Omnigo

All traffic Violation will be recorded thru Omnigo

4) PROCEDURES

Once a traffic violation has been observed, the following should occur upon commencing a traffic stop:





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- (a) Activate the vehicle emergency equipment,
- (b) Advise PRCC of the traffic stop, license plate, make and model, and number of occupants,
- (c) Attempt to make the stop in a safe area and in a safe manner,
- (d) Offset your vehicle for enhanced officer safety from passing motorists,
- (e) Obtain vehicle and driver information,
- (f) Advise PRCC when clear of the traffic stop.

No part of this policy authorizes, permits, or allows a Peace Officer to supersede the authority or duties as prescribed on their Peace Officer Appointments, or any policy of the Town of Cardston.

REVISION HISTORY

Date	Description
August 19, 2020	New Policy

APPROVAL: **DATE:**

Chief Administrative Officer, Jeff Shaw *(signed copy kept in CAO policy binder)*



