



TOWN POLICY

ADMINISTRATION POLICY: Graffiti Management

DEPARTMENT: Municipal Enforcement

POLICY NUMBER: ME-197

EFFECTIVE DATE: August 20, 2025

SUPERSEDES: New

UPDATED:

UP FOR REVIEW: August 20, 2030

Policy Statement:

Prompt graffiti removal has been shown to be an effective graffiti mitigation strategy.

The purpose of this policy is to:

Provide investigative, reporting, and remediation measures used to respond to instances of graffiti on public property.

1. Definitions

- (1) Graffiti: unauthorized visual or textual expressions applied to public or private surfaces such as walls, buildings, or vehicles, using methods like spray paint, markers, or stickers, which may take either of the following forms:
 - (a) Vulgar: Graffiti containing offensive, obscene, or explicit content, such as profanity, crude imagery, or derogatory language.
 - (b) Neutral: Graffiti that lacks offensive or aggressive intent and focuses on artistic expression, social commentary, or simple tagging without malicious content.
- (2) Town Property: assets owned by the municipality; including buildings, utility infrastructure, vehicles, and equipment.

2. Guidelines

(1) Responsibilities

ROLE	RESPONSIBILITIES
Community Peace Officer / Bylaw Enforcement Officer	<ul style="list-style-type: none">In the regular course of duty, inspect Town Property for GraffitiNotify department heads of Graffiti observed on Town Property within their department



This policy is subject to any specific provisions of the Municipal Government Act or other relevant legislation. **Page 1 of 2**



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Department Head	<ul style="list-style-type: none">• In the regular course of duty, inspect Town Property in their department for Graffiti• Cause Graffiti to be removed in accordance with section 2(2)

(2) Remediation

- (a) Except as provided by section 2(2)(b), department heads shall cause Graffiti placed on Town Property in their department to be removed within the following timelines:

GRAFFITI TYPE	REMOVE WITHIN
Vulgar	<ul style="list-style-type: none">• 3 working days
Neutral	<ul style="list-style-type: none">• 10 working days

- (b) In the event of inclement weather, graffiti removal shall occur at the next available opportunity.

REVISION HISTORY

Date	Description
August 20, 2025	New Policy

APPROVAL: *Jeff Shaw* **DATE:** *August 27, 2025*.....
Chief Administrative Officer, Jeff Shaw (signed copy kept in CAO policy binder)

