



TOWN POLICY

ADMINISTRATION POLICY:

Alcohol/Illegal Drugs Policy

DEPARTMENT: Human Resources

POLICY NUMBER: HR-002

APPROVED BY CAO

Jeff Shaw

APPROVAL:

EFFECTIVE DATE: January 26, 1999

SUPERSEDES: Policy #A-25

UP FOR REVIEW: September 20, 2021

Policy Statement:

The Town of Cardston will not tolerate the use of alcohol/illegal drugs in any of our facilities and could be cause for immediate termination of an employee. (Refer to Policy Manual – Termination Policy)

Employee

Any employee that comes to work under the influence of alcohol/illegal drugs and/or is consuming alcohol/using illegal drugs while on duty will be subject to immediate termination of employment.

Public

Alcoholic beverages/illegal drugs of any kind are prohibited in and/or on any Town of Cardston owned properties and equipment. These include all Recreation, Administration and Public Works facilities.



