

TOWN OF CARDSTON
MINUTES OF THE REGULAR MEETING OF THE TOWN COUNCIL HELD
FEBRUARY 14, 2023 IN COUNCIL CHAMBERS

PRESIDING Mayor Maggie Kronen in the Chair.

PRESENT

Council

Maggie Kronen	Mayor
Tim Court	Deputy Mayor
Paula Brown	Councillor
Allan Burton	Councillor
John Grainger (via video conference)	Councillor
Marsha Jensen	Councillor
Jared Kenly	Councillor

Administration

Jeff Shaw	Chief Administrative Officer
Shem Simmons	Communications Clerk

Others

Nate McCarthy	Channel 32
Tami McCarthy	Channel 32

ABSENT

CALL TO ORDER

The meeting was called to order at 5:00 PM.
Cllr. Grainger joined the meeting by video conference.

**ADDITIONS AND
ADOPTION OF
AGENDA**

MOTION 2023-24

MOVED by Cllr. Grainger that the agenda be adopted as presented.

CARRIED

DELEGATIONS

None this meeting.

**ADOPTION OF THE
MINUTES**

MOTION 2023-25

MOVED by Cllr. Jensen that the minutes of the regular meeting of council held on January 24, 2023 be adopted as presented.

CARRIED

**BYLAW AND
POLICY**

Policy D-25-3: Donation Policy (Consider approval)

MOTION 2023-26

MOVED by Cllr. Brown that Council approve Council Policy D-25-3: Donation Policy.

CARRIED

Draft Protocol Chief Administrative Officer Annual Review (Consider approval)

MOTION 2023-27

MOVED by Cllr. Court that Council approve the Chief Administrative Officer Annual Review Protocol.

CARRIED

Bylaw 1677 – Council Committees Bylaw (Consider additional readings)

MOTION 2023-28

MOVED by Cllr. Brown that Council approve the amendments to Bylaw 1677 – Council Committees Bylaw.

CARRIED

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- MOTION 2023-29 MOVED by Cllr. Burton that Bylaw 1677 – Council Committees Bylaw be given second reading.
CARRIED
- MOTION 2023-30 MOVED by Cllr. Court that Bylaw 1677 – Council Committees Bylaw be given third and final reading.
CARRIED
- Bylaw 1708 – Good Neighbour Bylaw (Consider additional readings)
- MOTION 2023-31 MOVED by Cllr. Brown that Council approve amendments to Bylaw 1708 – Good Neighbour Bylaw.
CARRIED
- MOTION 2023-32 MOVED by Cllr. Grainger that Bylaw 1708 – Good Neighbour Bylaw be given second reading.
CARRIED
- MOTION 2023-33 MOVED by Cllr. Kenly that Bylaw 1708 – Good Neighbour Bylaw be given third and final reading.
CARRIED
- Bylaw 1647K – Land Use Bylaw Amendment
- MOTION 2023-34 MOVED by Cllr. Jensen that Bylaw 1647K – Land Use Bylaw Amendment be given first reading.
- Amendment:
- MOTION 2023-35 MOVED by Cllr. Burton that Council amend Bylaw 1647K section 24(7) to read:
New or existing developments proposing a licensed Restaurant, or licensed recreational use shall be required to complete a crime prevention through environmental design (CPTED) analysis and, where required by the Development Authority, incorporate CPTED design principles into the design of the development.
CARRIED
- Main Motion:
- | | |
|---|---|
| IN FAVOUR: | OPPOSED: |
| <ul style="list-style-type: none">Mayor KronenCllr. BrownCllr. JensenCllr. KenlyCllr. Court | <ul style="list-style-type: none">Cllr. BurtonCllr. Grainger |
- CARRIED
- MOTION 2023-36 MOVED by Cllr. Kenly that Council direct administration to investigate the potential of holding a vote of electors in conjunction with the provincial election.
CARRIED
- Bylaw 1643B – Public Safety Bylaw Amendment (Consider additional readings)
- MOTION 2023-37 MOVED by Cllr. Brown that Council approve the amendments to Bylaw 1643B – Public Safety Bylaw.
CARRIED

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MOTION 2023-38 MOVED by Cllr. Grainger that Bylaw 1643B – Public Safety Bylaw Amendment be given second reading.

CARRIED

MOTION 2023-39 MOVED by Cllr. Court that Bylaw 1643B – Public Safety Bylaw Amendment be given third and final reading.

CARRIED

Recommendations from CCW

MOTION 2023-40 MOVED by Cllr. Burton that Council direct administration to draft a letter to the Province in support of the letter from Fox Creek with additional carbon copies sent to recipients as discussed.

CARRIED

OTHER BUSINESS

Electrical Code of Conduct

MOTION 2023-41 MOVED by Cllr. Brown that Council approve the 2022 code of conduct report.

CARRIED

M.P. Motz Letter

cc. Minister, REDAs (AB SouthWest, SouthGrow)

MOTION 2023-42 MOVED by Cllr. Kenly that Council send the letter to Glen Motz in regards to the post-COVID hours of operation at the Carway Border Crossing.

CARRIED

Cardston County Letter

MOTION 2023-43 MOVED by Cllr. Brown that Council send the letter to the County regarding their notice of Public Hearing.

CARRIED

Minister Copping Letter

MOTION 2023-44 MOVED by Cllr. Kenly that Council send the letter to Minister Copping and other stakeholders regarding Ambulance service provision.

CARRIED

Lions Club Letter

MOTION 2023-45 MOVED by Cllr. Jensen that Council send the thank you letter to the Lions Club regarding their recent grant application.

CARRIED

**COMMITTEE AND
OTHER REPORTS**

None this meeting.

QUESTIONS

None this meeting.

CORRESPONDENCE

MOTION 2023-46 MOVED by Cllr. Brown that Council contribute \$350.00 to the Farm Safety Centre for 2023.

CARRIED

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**CONFIDENTIAL
ITEMS**

MOTION 2023-47 MOVED by Cllr. Kenly that Council close the meeting at 5:56 PM to discuss the following matters:

- RCMP Annual Performance Plan *[FOIPP 20(1)(a) or 16(1)(b)]*

CARRIED

MOTION 2023-48 MOVED by Cllr. Brown that Council return to the open meeting of Council at 6:24 PM.

CARRIED

ADJOURNMENT MOVED by Cllr. Grainger that the meeting be adjourned at 6:25 PM.

These minutes Approved this 28 day of February, 2023.

Mayor
Maggie Kronen

Chief Administrative Officer
Jeff Shaw