

Bylaw #1639

Designated Officers Bylaw

A bylaw of the Town of Cardston, in the Province of Alberta, to establish Designated Officers.

WHEREAS Section 210 of the *Municipal Government Act*, being Chapter M-26, Revised Statutes of Alberta 2000, provides for the establishment of positions to carry out the functions of a Designated Officer; and

WHEREAS Sections 284(d)(ii) and 289 of the *Municipal Government Act*, being Chapter M-26, Revised Statutes of Alberta 2000, requires the position of Assessor to be appointed as a Designated Officer;

NOW THEREFORE, the Council of the Town of Cardston, in the Province of Alberta, duly assembled, enacts the following:

Title

1. This Bylaw will be referred to as the Designated Officers Bylaw.

Designated Officer Positions

2. The following positions within the organizational structure are hereby appointed as Designated Officers for the specific purposes mentioned below:
 - a. The Director of Corporate Services be authorized to carry out the powers, duties and functions mentioned in Section 213 of the *Municipal Government Act*;
 - i. At the discretion of the Chief Administrative Officer, the Director of Corporate Services is hereby authorized to sign agreements and other negotiable instruments without a co-signature of the Chief Elected Official or their designate.
 - b. The Development Officer be authorized to perform the powers, duties, and functions associated with
 - i. their position as the Administrative liaison to the *Municipal Subdivision and Development Authority*,
 - ii. Bylaw #1540 – Land Use Bylaw, and
 - iii. Section 630 of the *Municipal Government Act*.
 - c. The Town's Assessor, as appointed by Council from time to time, be authorized to perform the powers, duties, and functions associated with that position as outlined in the *Municipal Government Act*.

Repeal

3. That Bylaw #1572 and amendments thereto be repealed.

This Bylaw comes into force on the day it receives Third and Final Reading.

Received First Reading this 11th day of August, 2015.

Received Second Reading this 11th day of August, 2015.

Received Third and Final Reading this 11th day of August, 2015.

Signed by the Mayor and the Chief Administrative Officer this 13th day of August, 2015.

Mayor
Maggie Kronen

Chief Administrative Officer
Jeff Shaw