



Town of Cardston

Family & Community Support Services Board 2014

Membership	Nine (9) members, appointed by resolution of Council including: One (1) Town Council member, One (1) County Council member as they so designate, One (1) Village of Glenwood Council member as they so designate, One (1) Village of Hill Spring member as they so designate, and five (5) members at large, of which two (2) should reside in Cardston County and the remaining three (3) should reside in the Town of Cardston.
Date & Time of Meeting	1st Wednesday of the month 7:00 p.m. Town Council Chambers
Mandate	The mandate of the Family and Community Support Services (FCSS) Board is to plan, develop, implement and evaluate programming to ensure preventative social support programs are offered to individuals, families and citizens of Cardston and District.
Guidelines	<ul style="list-style-type: none"> • The FCSS Board is an advisory board to Town Council. • The FCSS Board makes recommendations to the Town Council for ratification through motions. • The FCSS Board sets policy and allows the staff to implement the policies. • The Board will meet monthly except when mutually agreed to cancel. • An annual organizational meeting is held each December where a Chairperson and Vice Chairperson are appointed. • Committee assignments are primarily for consultation purposes when staff require a second opinion or input when an issue is discussed at the meetings. • Confidentiality: There are certain issues that are kept confidential including all in camera discussions, which are limited as per the legislation. • Board tenure is a two year term with the option of serving two terms followed by a mandatory release after the two terms. • The FCSS Board shall, in cooperation with other agencies, be concerned with the promotion and development of programming pertaining to FCSS.

Approved by Resolution # _____

Date: _____