



Town of Cardston
 Box 280, Cardston AB T0K 0K0
Business License Application

Date: _____

Name of Business: _____

Name of Contact: _____ Title of Contact: _____

Role of Contact: Manager Owner Owner/ Operator Other: _____

Number of Employees: Full Time _____ Part Time _____

Type of Business: Store Front Home Based Mobile Other: _____

If this is a Home based business, you may be required to apply to MPC prior to business approval.

	Physical Location Of Business	Business Mailing Address
Address Line 1		
Address Line 2 (Optional)		
Town / City		
Province / State		
Country		
Postal / Zip Code		

	Business Information	Contact Information
Phone		
Fax		
Toll Free		
E-Mail		
Website		

Provincial License (Where Applicable): _____

Have all Provincial Licensing and Permit Requirements been met: Yes No If "No" please explain

Have all Provincial Health & Fire Safety standards pertaining to business been met: Yes No If "No" please explain

Permission To Share Business Profile

The Town of Cardston participates in various regional marketing associations. These associations would like to make profiles of local businesses generally available (i.e. via a website or other mass media) in an effort to connect potential customers with these local businesses. Would you allow a profile of this business to be distributed (by the Town or its affiliated Associations) for this purpose?

Yes please share the profile **No**, please do not share the profile

 Signature of Applicant

All exterior signs must meet the signage by-law guidelines and require a sign permit issued by the Town Development Officer. Any signs in the designated historic Main Street Area must also conform with the Main Street Historical Theme and be reviewed by the Town's Tourism Advisory Board.

For Office Use Only

Business License: _____ License Fee (Including employees): _____

Regional License: _____ License Fee: _____

Comments: _____

 Authorizing Officer



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Name of Business: _____
(from pg 1 of application)

Keywords that describe the Business or products sold (i.e. Computers, Lumber, Paint, Fuel, Automotive Parts, ...)

Does your business require a sign? Yes No

If yes, you will need to obtain a sign permit from the development officer before a sign is purchased.

Does the property zoning allow this type of business? Yes No

If no, you will need to apply to MPC for zoning approval before the business license can be issued.

If your type of business is listed as “discretionary” in the zone, you will have to apply to MPC for zoning approval before the business license can be issued.

Brief Description of Products Supplied:

Brief Profile of Company:

