

# TOWN POLICY

## COUNCIL POLICY:

### Fees & Charges Policy

**POLICY NUMBER: F-20-17**

**RESOLUTION NUMBER:** 2025-163

**ADOPTED:** June 24, 2025

**SUPERSEDES:**

Policy #F-20 to #F-20-16

**PREPARED BY:** Chief Administrative Officer

**DATE:** June 20, 2025

**UP FOR REVIEW:** June 20, 2026

#### Policy Statement:

The Town of Cardston shall establish rates for the public to use and rent the Town owned facilities as per the attached 'Schedule A', updated June 24, 2025.





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## Swimming Pool

|  |               |
|--|---------------|
| Season Family Pass _____                           | \$230.00      |
| Additional Child on Season Family Pass _____       | \$30.00/child |
| Season Single Pass (Ages 4 & up) _____             | \$115.00      |
| Child Rate on Single Pass for Single Parents _____ | \$30.00/child |
| Book of Ten Single Passes _____                    | \$55.00       |
| Book of Ten Youth _____                            | \$45.00       |
| Family Rush Pass _____                             | \$20.00       |
| Single Rush Pass Ages 18+ _____                    | \$7.00        |
| Single Rush Pass Youth (4-17 yrs.) _____           | \$5.00        |
| 0 - 3 (free with an adult) _____                   | Free          |

*\* Definition of family is: 2 parents & up to  
4 immediate children (Ages 4-17)"*

## Lessons (per Session)

|   |  |
|---|--|
| Tots without a pass _____                     | \$37.00                                    |
| Level 1-6 without a pass _____                | \$47.00                                    |
| Level 7-10 without a pass _____               | \$57.00                                    |
| Bronze Medallion & Cross (manual extra) _____ | \$155.00                                   |
| AquaFit _____                                 | \$45.00/month or rush fee for<br>drop-ins. |
| Private Lessons _____                         | "\$35.00 per<br>30 min. lesson/child"      |

## Pool Rentals

|  |                             |
|--|-----------------------------|
| Main pools, wading pool, waterslides _____ | \$165.00/hr                 |
| _____                                      | \$230.00 on Stat holidays   |
| Spray Park (outside regular hours) _____   | \$40.00/hr                  |
| _____                                      | \$80.00/hr on Stat holidays |





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*(for all pool rentals & includes the waterslides, pool is closed on Sundays - see Sunday Recreational Facility Use Policy)*

## Rentals

Club Rentals eg. swim club \_\_\_\_\_ \$45.00/child

Windy City Weightlifters (per month) \_\_\_\_\_ \$255.00

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## Ice Centre

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### Public Skating donated by 3 Service Clubs

Rotary, Lions, Legion \$1,200.00 each

Family Pass

Free by Service Clubs

Single Pass

Book of Ten

Rush Single

Family Rush

Under 6 (free with an adult)

### Rentals (per hour)

Youth Groups \_\_\_\_\_ \$80.00

Adult Groups \_\_\_\_\_ \$100.00

Out of District \_\_\_\_\_ \$105.00

Figure Skating and Minor Hockey \_\_\_\_\_ \$80.00

Holiday \_\_\_\_\_ \$160.00 on \*Sundays & Stats

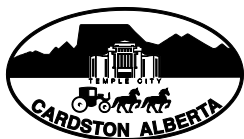
*\*Subject to the Sunday Recreational Facility Use Policy*

Rec Hockey \_\_\_\_\_ \$200.00

Summer Use per hour \_\_\_\_\_ \$35.00

-all day use (trade show) (1/2 price for setup) \_\_\_\_\_ \$150.00





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## Civic Centre

### Gym & Stage

|   |          |
|---|----------|
| General Public/Events per hour _____                  | \$25.00  |
| General Public/Events 4 hour block _____              | \$75.00  |
| General Public/Events per day _____                   | \$150.00 |
| Non Profit per hour _____                             | \$20.00  |
| Non Profit 4 hour block (set up is at 1/2 rate) _____ | \$60.00  |
| Non Profit per day (set up is at 1/2 rate) _____      | \$120.00 |
| Recitals per hour _____                               | \$35.00  |
| Recitals 4 hour block _____                           | \$105.00 |
| Recitals per day _____                                | \$210.00 |

### Multi-Purpose Room

|  |          |                |
|--|----------|----------------|
| General Public/Events per hour _____     | \$23.00  |                |
| General Public/Events 4 hour block _____ | \$70.00  |                |
| General Public/Events per day _____      | \$140.00 |                |
| Non Profit per hour _____                | \$20.00  |                |
| Non Profit 4 hour block _____            | \$60.00  |                |
| Non Profit per day _____                 | \$120.00 |                |
| Recitals per hour _____                  | \$25.00  |                |
| Recitals 4 hour block _____              | \$75.00  |                |
| Recitals per day _____                   | \$150.00 |                |
| Kitchen (per day) _____                  | \$50.00  |                |
| Banquets/Weddings (incl. kitchen) _____  | \$275.00 | (Set up incl.) |
| Table Rental (per table/day) _____       | \$15.00  |                |
| Chair Rental (per chair/day) _____       | \$0.40   |                |
| Marquee Tent (per day) _____             | \$140.00 |                |

**Required Deposit at Time of Booking**    *If rental is \$50.00 or greater = Deposit is 1/2 the cost*  
*If rental is under \$50.00 = Deposit is the same as the cost*





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## Playing Fields (Ball Diamonds & Soccer Fields)

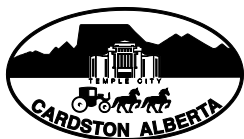
|                                    |                           |
|------------------------------------|---------------------------|
| One Time _____                     | \$60.00 / field / day     |
| _____                              | \$100.00 on Stat Holidays |
| Teams minor teams per season _____ | \$20.00 / player          |
| Teams adult per season _____       | \$200.00 / team           |
| Tournaments _____                  | \$60.00 / field / day     |
| _____                              | \$100.00 on Stat Holidays |

Tournament Rental Deposit is used to secure booking & secure against damages (refunded upon condition report at conclusion of tournament). \$200.00 Deposit\*

**\*Required at time of booking. Deposit is non-refundable if booking is cancelled less than 48 hrs prior to tournament. Full payment is required 2 business days prior to tournament or deposit will be forfeited and fields will not be prepared.**

|   |                               |
|---|-------------------------------|
| Tennis Court (per day) _____  | \$50.00                       |
| Pickleball Courts (per court, per hour) _____                         | \$10.00                       |
| Whole facility (6 courts) per hour _____                              | \$60.00                       |
| Whole facility, including tennis court (7 courts) per day _____       | \$150.00                      |
| Lions Park Kitchen Rental (per day) _____                             | \$35.00                       |
| Walker Field _____  | \$60.00 per day               |
| Soccer Field Only _____   | \$50.00/field                 |
| whole complex (w/o clubhouse) _____                                   | \$100.00 for all 3 fields     |
| Soccer Clubhouse _____  | \$100.00/4 hrs.               |
| (for groups, reunions, etc.) _____                                    | \$200.00/day                  |
| Deposit is used to secure booking. Used towards cost of rental. _____ | \$100.00 Deposit <b>Req'd</b> |
|   | <b>at time of booking</b>     |
| Redford Lights Use _____  | \$60.00/night for Mon-Thurs.  |
| _____   | \$100.00/night for Weekends   |
| Walker Field Lights Use _____   | \$75.00/night                 |
| Basketball Court Rental _____   | \$150.00/day                  |





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## Campground

*GST is added to all prices:*

| Facility                  | Site  | 2023     | 2024       | 2025       | 2026       |
|---------------------------|---|----------|------------|------------|------------|
| <b>Main Campground</b>    | Fully serviced (power, water, sewer) RV site per night:             | \$40.00  | \$45.00    | \$45.00    | \$50.00    |
|                           | Partially serviced (power / water) RV site per night:               | \$38.00  | \$43.00    | \$43.00    | \$48.00    |
|                           | Unserviced tenting or RV site per night:                            | \$34.00  | \$39.00    | \$39.00    | \$44.00    |
|                           | Monthly (30 consecutive days) fully serviced RV site per month:     | \$750.00 | \$750.00** | \$800.00** | \$800.00** |
| <b>Group Tenting Site</b> | First tent per night:   | \$34.00  | \$39.00    | \$39.00    | \$44.00    |
|                           | Additional tents per night (each; maximum 6 people per tent)        | \$20.00  | \$21.00    | \$22.00    | \$23.00    |
|                           | Additional persons per night (each person above 6 persons per tent) | \$5.00   | \$5.00     | \$5.00     | \$5.00     |
| <b>Reunion Centre</b>     | 24 hour booking   | \$260.00 | \$260.00   | \$260.00   | \$260.00   |
|                           | 4 hour booking  | \$160.00 | \$160.00   | \$160.00   | \$160.00   |
|                           | Hourly booking  | \$50.00  | \$50.00    | \$50.00    | \$50.00    |
|                           | *Adjacent Fully serviced (power, water, sewer) RV site per night:   | \$25.00  | \$25.00    | \$30.00    | \$30.00    |
|                           | *Adjacent Partially serviced (power / water) RV site per night:     | \$20.00  | \$20.00    | \$28.00    | \$28.00    |
|                           | *Adjacent Unserved tenting or RV site:                              | \$15.00  | \$15.00    | \$25.00    | \$25.00    |

**Reunion Centre and overflow bookings have a one time booking fee of \$5.25.**

**There is a \$50 cleaning deposit for booking the Reunion Centre.**

*\* If reunion centre is not booked, sites are charged as per main campground rates*

*\*\*\$225 +GST deposit for all bookings that total 30 days or more consecutively.*

*\*\*\**





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## REVISION HISTORY

| Date                            | Description  |
|---------------------------------|--|
| January 22 <sup>nd</sup> 2019   | Updated by resolution of Council (2019-31) on recommendation from the Parks and Rec Committee to increase ball field rental rates for teams. |
| October 10 <sup>th</sup> 2019   | Addition of Child rate included on Single Passes; Fee increases for Ice Centre Group rentals, and Civic Centre Event/Recital rentals.        |
| December 30 <sup>th</sup> 2020  | Update fees for 2021; eliminate alternate pool fees for season pass holders; add fees for Walker Field use.                                  |
| January 11 <sup>th</sup> , 2022 | Addition of Campground fees to policy.   |
| June 28 <sup>th</sup> , 2022    | Increase Redford Park light fee to reflect increased fuel costs.   |
| June 21 <sup>st</sup> , 2023    | Increase rental rates for bookings on stat holidays.   |
| October 24 <sup>th</sup> , 2023 | Increase rate for hockey and figure skating.   |
| January 5 <sup>th</sup> , 2024  | Establish progressive rates for campground for 2024-2026.  |
| March 26, 2024                  | Readjust rates to actuals for 2023 and phase in increases.   |
| July 5, 2024                    | Add rate for Basketball Court.   |
| February 11, 2025               | Add Pickleball rates, increase minor teams per season rate.  |
| June 24, 2025                   | Add fee for extended spraypark hours.  |

